

**Specification of Competency Standards**  
**for the Automotive Industry**  
**Unit of Competency**

Functional Area - Common Competency

Title	Establish procedures for parking, flow control and security of vehicles
Code	108789L4
Range	This unit of competency is applicable to various kinds of vehicle servicing workshops and car parks in the automotive industry. Practitioners should be able to understand the characteristics of different types of vehicles and the environmental requirements of car parks. They should also be capable of establishing the procedures for parking, flow control, security, contingency measures, monitoring of vehicles.
Level	4
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge (Characteristics of different types of vehicles and the environmental requirements of car parks)</p> <ul style="list-style-type: none"> <li>• Good understanding of the environmental requirements for parking different vehicle types or for servicing work, such as outdoor or indoor parking, ventilation, lighting requirements and floor height clearance.</li> <li>• Master about the security/anti-theft facilities in car parks.</li> </ul> <p>2. Performance (Establish the procedures for parking, flow control and security of vehicles)</p> <ul style="list-style-type: none"> <li>• Assess the storage capacity with respect to its vehicle types in car parks or operating places.</li> <li>• Assess the characteristics of different zones in the operating places, such as the potential risks concerning the entrance and exit of vehicles and the flexibility of parking different vehicle types.</li> <li>• Understand the preparatory measures required for transportation of vehicles on trucks, prolonged parking outdoor or indoor and establish implementation guidelines.</li> <li>• Compile record on the entrance/exit and custody of vehicles; draw up vehicle security measures; and establish custody system of car keys so as to tie in with the custody of vehicles.</li> <li>• Draw up instructions and authorise respective staff to perform the duties of daily vehicle flow control, transportation of vehicles, custody of car keys and car park security.</li> <li>• Establish monitoring procedure to get hold of the vehicle storage in the parking and the workflow; and formulate contingency measures.</li> <li>• Establish procedure to ensure that the specification of the operating places and the use of land can meet relevant statutory requirements.</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are that the assessee shall prove that he/she is :</p> <ul style="list-style-type: none"> <li>• Capable of understanding the characteristics of different types of vehicles and the environmental requirements of parking and in the course of work;</li> <li>• Capable of assessing the parking capacity and functions of the operating places so as to establish the procedures for parking, flow control, security and contingency measures;</li> <li>• Capable of establishing monitoring procedure to get hold of the daily operation of the operating places; and</li> <li>• Capable of formulating procedure to ensure that the specification of the operating places can meet statutory requirements.</li> </ul>
Remark	