

Specification of Competency Standards
for the Automotive Industry
Unit of Competency

Functional Area - Common Competency

Title	Monitor and manage environmental protection operations
Code	108807L4
Range	This unit of competency is applicable to middle managerial staff in various servicing workshops and warehouses in the automotive industry. Practitioners should be able to understand relevant environmental protection regulations and organisational requirements in familiar workplaces so as to monitor the working procedure in the departments/workshops under their supervision to ensure that requirements of relevant environmental protection regulations and management systems have been met.
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge (Relevant environmental protection regulations and organisational requirements)</p> <ul style="list-style-type: none"> • Good understanding of organisational requirements on environmental protection. • Good understanding of the environmental protection regulations involved in the work of one's department. • Good understanding of the daily operation and various details of working procedures in one's department. <p>2. Performance (Monitor environmental protection management systems)</p> <ul style="list-style-type: none"> • Inspect the daily working procedures of subordinates for confirmation of meeting the organisational guidelines on environmental protection, such as procedures on handling waste engine oil, lubricants, waste paints, organic dissolvent, wash cloth and abandoned containers, the utilisation and handling of refrigerants, the handling of recyclable parts, waste separation and recycling, wastewater treatment, asbestos waste treatment, vehicle emission, consumption of energy and consumables. • Inspect the mechanism for handling pollutant leakage and review the respective measures taken for confirmation of compliance with the working instructions given. • Inspect relevant environmental protection equipment under one's scope of authority for confirmation of normal functioning, such as refrigerant recovery machine, exhaust extraction system, recycling equipment for various kinds of organic substances or its containers, wastewater treatment systems as well as waste and its sorting systems. • Inspect the work of the subordinates for confirmation of meeting the requirements of environmental protection regulations and improve respective mechanisms. • Record cases not complying with respective rules/instructions and notify the people concerned; formulate improvement mechanism and compile comprehensive report regularly.
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are that the practitioner shall prove that he/she is:</p> <ul style="list-style-type: none"> • Capable of monitoring the working procedures in various departments and ensuring that environmental protection measures are implemented; • Capable of monitoring the working procedures in various departments and ensuring that legislative requirements on environmental protection are met; • Capable of monitoring relevant environmental protection devices and ensuring that they are functioning normally; and • Capable of formulating improvement mechanisms for non-compliance cases and compiling comprehensive report.

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