Specification of Competency Standards
for the Automotive Industry
Unit of Competency

Functional Area - Common Competency

Title	Handle general accidents at work
Code	108788L3
Range	This unit of competency is applicable to the workplaces of the automotive industry (e.g. vehicle servicing workshops and vehicle parts stores/ warehouses). Practitioners should be able to handle and take follow-up action in the event of accidents.
Level	3
Credit	3 （For Reference Only）
Competency	Performance Requirements 1. Knowledge (Typical accidents at work) • Good understanding of the categories and causes of typical accidents in the automotive industry, such as crush, injury, cut, burnt, fire accident, direct contact of chemicals by skin or eyes, electric shock, explosion, gas leakage and fall from height and be familiar with their severity and immediate potential risks. • Know about the organisation's emergency and contingency measures, such as fire prevention apparatus, the location of first-aid kit and emergency exit. 2. Performance (Handle typical accidents) • Collect relevant information when the accident occurs and understand the severity and immediate potential risks of the accident so as to make appropriate decision according to organisational guidelines, such as: o Immediate in-house treatment o Sent to hospital o Call the police o Emergency evacuation. • Handle the case according to organisational guidelines, such as report to supervisor as soon as possible and complete relevant record.
Assessment Criteria	The integrated outcome requirements of this unit of competency are that the practitioner being assessed shall prove that he/she is: • Capable of understanding the categories and nature of typical accidents at work; and • Capable of making suitable adjustment and arrangement with respect to the severity and immediate risks of the accident occurred according to organisational guidelines, emergency and contingency measures in a familiar working environment.
Remark	