

Specification of Competency Standards for the Automotive Industry
Unit of Competency

1. Title	Formulate rules of safety operation for vehicle servicing work
2. Code	AUSDCN410A
3. Range	This unit of competency is applicable in vehicle servicing workplaces. Practitioners should be capable to formulate rules of safety operation for vehicle servicing work according to relevant regulations on occupational safety and health, instructions of respective organisational policies as well as risk assessment reports and suggestions on control measures. They should also be capable to establish related filing system.
4. Level	4
5. Credits	3(for reference only)
6. Competency	<p align="center"><u>Performance Requirements</u></p> <p>6.1 Understand rules of safety operation for vehicle servicing work</p> <ul style="list-style-type: none"> ◆ Understand relevant regulations on occupational safety and health ◆ Understand organisational policy on occupational safety and health ◆ Understand the procedure for vehicle servicing and related work ◆ Understand risk assessment and control measures ◆ Understand the formulation of rules of safety operation and monitor its implementation <p>6.2 Formulate rules of safety operation for vehicle servicing work</p> <ul style="list-style-type: none"> ◆ Formulate rules of safety operation for vehicle servicing work according to the instructions of relevant regulations on occupational safety and health, organisational operation policies as well as risk assessment reports and suggestions on control measures, such as: <ul style="list-style-type: none"> • Formulate rules of safety operation in collaboration with relevant persons

	<ul style="list-style-type: none"> • Rehearse, examine and revise the rules of safety operation for vehicle servicing work • Establish and maintain related filing system in collaboration with relevant persons • Formulate monitoring system to monitor the implementation of the rules of safety operation in collaboration with the management staff at the workplaces • Review the rules of safety operation periodically in collaboration with relevant persons • Determine, revise or delete relevant items and content of the rules of safety operation in collaboration with relevant people according to the investigation report on hazardous incidents and updated risk assessment documents <p>6.3 Professional practice on formulating rules of safety operation for vehicle servicing work</p> <ul style="list-style-type: none"> ◆ Determine that the rules of safety operation for vehicle servicing works can comply with related regulations on occupational safety and health
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7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> (i) Capable to formulate effective rules of safety operation for vehicle servicing work and assist the monitoring of implementation according to the instructions of relevant regulations on occupational safety and health as well as organisational operation policies; (ii) Capable to establish and maintain related filing system and review the effectiveness of the rules of safety operation periodically; and (iii) Capable to determine correctly that the rules of safety operation for vehicle servicing works can comply with related regulations on occupational safety and health.
8. Remarks	<ul style="list-style-type: none"> (i) The credits value of this unit of competency is set on the presumption that the people concerned already possess extensive knowledge on vehicle servicing. (ii) The major legislations/rules involved in this unit of competency are as follows: <ul style="list-style-type: none"> 1. Factories and Industrial Undertakings Ordinance 2. Occupational Safety and Health Ordinance