

**Specification of Competency Standards**  
**for the Automotive Industry**  
**Unit of Competency**

Functional Area - Vehicle Servicing

Title	Conduct risk assessment on vehicle servicing work
Code	108731L4
Range	This unit of competency is applicable in vehicle servicing workplaces. Practitioners should be able to conduct risk assessment on vehicle servicing work and providing suggestions for improvement according to the regulations related to occupational safety and health. They should also be able to update the risk assessment report and related documents.
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge (Risk assessment on vehicle servicing work)</p> <ul style="list-style-type: none"> <li>• Good understanding of relevant regulations for conducting risk assessment on occupational safety and health.</li> <li>• Master the organisational policy on occupational safety and health.</li> <li>• Be familiar with vehicle servicing work</li> <li>• Good understanding of the methodology for risk assessment.</li> </ul> <p>2. Performance (Assess the risk of vehicle servicing work)</p> <ul style="list-style-type: none"> <li>• Conduct risk assessment on vehicle servicing and related working procedure in accordance with the instructions of regulations related to occupational safety and health as well as organisational operation policy <ul style="list-style-type: none"> <li>○ Collect information related to all operation activities in the workplaces</li> <li>○ Analyse the potential hazards caused by vehicle servicing and related working procedure</li> <li>○ Analyse various parameter variation and estimate the respective impact so as to determine the risk level, including the severity and the frequency of hazards, etc.</li> <li>○ Make suggestions for improvement according to risk assessment results</li> <li>○ Compile risk assessment report</li> <li>○ Update the risk assessment report and related documents</li> </ul> </li> <li>• Reflect to seniors for comments on the risk assessment system and make suggestions for improvement.</li> <li>• Ascertain that the risk assessment on vehicle servicing work can meet relevant regulations of occupational safety and health.</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are that the practitioner being assessed shall prove that he/she is:</p> <ul style="list-style-type: none"> <li>• Capable of assessing the risk of vehicle servicing and related working procedure in accordance with the instructions of regulations related to occupational safety and health as well as organisational operation policy;</li> <li>• Capable of compiling risk assessment report and updating related documents; and</li> <li>• Capable of reflecting his opinions to seniors on the risk assessment system and making suggestions for improvement.</li> </ul>
Remark	<p>The credits value of this unit of competency assumes that the practitioner has already possessed extensive knowledge on vehicle servicing.</p> <p>The major legislations/rules involved in this unit of competency are as follows:</p> <ul style="list-style-type: none"> <li>• Factories and Industrial Undertakings Ordinance</li> <li>• Occupational Safety and Health Ordinance</li> </ul>