

**Property Management – Specification of Competency Standards****Unit of Competency****Functional Area : Facility Management  
(Club House, Cultural and Recreational Facility)**

1. Name	Inspect on the management and use of club house, cultural and recreational facility	
2. Code	PMZZFM301A	
3. Range	Work in common types of club houses and cultural recreational facilities, mainly in supervision of subordinates in facilities inspection	
4. Level	3	
5. Credit	3	
6. Competency	<u>Performance Requirement</u>	
	6.1 Supervise on the use of facilities	<ul style="list-style-type: none"> <li>● Can supervise subordinates to patrol various club house, cultural and recreational facilities</li> </ul>
	6.2 Inspection of cultural and recreational facilities	<ul style="list-style-type: none"> <li>● Can suggest to superiors on facilities maintenance and replacement</li> <li>● Can follow prescribed specifications in checking and accepting facilities after repair or replacement</li> <li>● Can remind facilities' users to take note on pertinent matters</li> </ul>
7. Assessment Guidelines	The integral outcome requirements are: (i) Can prepare roster and supervise subordinates to inspect facilities, and remind users to take note on pertinent matters (ii) Can follow prescribed specifications to monitor the installations and use of the facilities	
8. Remarks		