

Property Management – Specification of Competency Standards**Unit of Competency****Functional Area : Human Resources Management (Teamwork and Leadership)**

1. Name	Lead the team in the provision of quality property management service	
2. Code	PMZZHR402A	
3. Range	Management of teamwork promotion in property management	
4. Level	4	
5. Credit	3	
6. Competency	<u>Performance Requirement</u>	
	6.1 Management of team work in a property	<ul style="list-style-type: none">● Able to establish a highly effective property management team and provide feedback to colleagues on work duties● Able to monitor the discipline and ethics of property management staff and be abide by laws● Able to assist in performance appraisal of staff● Able to be amiable and to work in harmony
7. Assessment Guidelines	The integral outcome requirements are: Able to lead the team in the provision of quality property management service, which includes monitoring of staff discipline, evaluation of staff performance, and maintain a harmonious relationship	
8. Remarks		