

**Property Management – Specification of Competency Standards****Unit of Competency****Functional Area : Management of the Property Environment (Safe Environment)**

1. Name	Promote staff awareness of keeping the building environment safe	
2. Code	PMZZEM403A	
3. Range	Environmental safety work of common types of buildings, mainly on training subordinates and to promote environmental safety to owners and tenants	
4. Level	4	
5. Credit	3	
6. Competency	<u>Performance Requirement</u>	
	6.1 Promote environmental safety	<ul style="list-style-type: none"><li>● Able to provide training to subordinates on the knowledge of safety on fire, slope and retaining wall</li><li>● Able to promote to owners and tenants on fire prevention, proper usage of electricity /electrical appliances, gas installation and slope and retaining wall maintenance responsibility</li><li>● Able to organize fire drill effectively</li><li>● Able to detect any loopholes in fire prevention work and report to seniors with suggested improvements</li></ul>
7. Assessment Guidelines	The integral outcome requirements are: Able to apply knowledge in fire prevention, maintenance of slope and retaining wall to promote environmental safety, including arrangement of fire drills and provide improvement suggestions to superiors	
8. Remarks		