

Property Management – Specification of Competency Standards

Unit of Competency

Functional Area : Management of the Property Environment (Emergency Handling)

1. Name	Manage emergency situations	
2. Code	PMZZEM402A	
3. Range	Manage emergency handling works in common types of buildings, mainly on monitoring the whole reaction plan of the emergency / incident, and to coordinate with relevant support department / unit	
4. Level	4	
5. Credit	3	
6. Competency	Performance Requirement	
	6.1 Handle management works involved in an emergency situation	<ul style="list-style-type: none">● Be able to widely apply emergency handling measures to handle emergency situations● Be able to pass instructions orderly and dispatch duties among the team effectively in accordance with standard procedure in handling emergency situations● Be able to monitor the overall action plan and prevent the situation from getting worse● Be able to give comments to seniors on improvements on emergency procedures
7. Assessment Guidelines	The integral outcome requirements are: Able to apply existing procedures and the technique to organize in order to manage and monitor emergency situations, including the overall planning and monitoring work that prevent the deterioration of events, and coordinate with relevant support department / unit according to the circumstances; furthermore to revise reaction plans and provide improvement suggestions on emergency procedures	
8. Remarks		