

**Specification of Competency Standards for the Jewellery Industry**  
**Unit of Competency**

1. Title	Apply knowledge about import and export operation of jewellery products
2. Code	JLZZOM202A
3. Range	This unit of competency is applicable in workplaces relevant to the operational management of the jewellery industry. Practitioners should be able to master effectively the knowledge about import and export operation of jewellery products in regular working environment under instruction, and to apply such knowledge in job duties related to the operational management, logistics and procurement of jewellery.
4. Level	2
5. Credit	9
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Know about the import and export operation of jewellery products</p> <ul style="list-style-type: none"> <li>◆ Know about the general trading terminology, such as: <ul style="list-style-type: none"> <li>• FOB</li> <li>• CFR</li> <li>• CIF</li> </ul> </li> <li>◆ Know about simple cost accounting, such as: <ul style="list-style-type: none"> <li>• Freight calculation</li> <li>• Insurance premium</li> <li>• Bank interest and related expenditures</li> </ul> </li> <li>◆ Know about general vouchers and documents, such as: <ul style="list-style-type: none"> <li>• Enquiry forms</li> <li>• Quotations</li> <li>• The main contents of contracts</li> </ul> </li> <li>◆ The receipt and payment of proceeds, such as: <ul style="list-style-type: none"> <li>• Open account</li> <li>• Collection</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Letter of credit</li> <li>• Basic payment vouchers (draft, commercial invoice, sea/land/ air freights bill of lading)</li> </ul> <ul style="list-style-type: none"> <li>◆ Know about the modes of goods freight and the operational principle, including: <ul style="list-style-type: none"> <li>• Carriage services (sea freight, air freight and land freight)</li> <li>• Operation of container terminals</li> <li>• Operation of godowns</li> </ul> </li> <li>◆ Know about various types of cargo insurance and their policies, such as: <ul style="list-style-type: none"> <li>• The types of cargo insurance</li> <li>• Various types of insurance policies</li> <li>• Coverage</li> <li>• The cargo claim procedures and rules</li> </ul> </li> </ul> <p>6.2 Master the import and export operation of jewellery products</p> <ul style="list-style-type: none"> <li>◆ Capable to understand import and export operation of jewellery products in regular working environment under instruction, and to apply such knowledge in job duties related to the operational management, logistics and procurement of jewellery.</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>(i) Capable to understand thoroughly the import and export operation of jewellery products; and</li> <li>(ii) To apply such knowledge in regular working environment under instruction.</li> </ul>
8. Remarks	<p>This unit of competency is applicable to jewellery practitioners performing logistics and procurement duties.</p>