

Specification of Competency Standards
for the Chinese Catering Industry
Unit of Competency

1. Title	Manage warehouses of the catering industry
2. Code	CCZZMS304A
3. Level	3
4. Credit	3
5. Competency	<p style="text-align: right;"><u>Performance Requirements</u></p> <div> <div>5.1 Formulate the plan of inventory resources</div> <div> <ul style="list-style-type: none"> ◆ Formulate the plan of inventory resources according to factors such as capital, operation requirement, market demand and supply, storage space and etc ◆ Decide safe inventory level for various goods </div> </div> <div> <div>5.2 Operate warehouses</div> <div> <ul style="list-style-type: none"> ◆ Understand the operations of different units of measurement ◆ Operate different measuring instruments ◆ Keep all goods systematically and regularly and maintain a record of them </div> </div> <div> <div>5.3 Master the application of the 5S practice</div> <div> <ul style="list-style-type: none"> ◆ Know about the theory of the 5S practice ◆ Implement the 5S practice, namely Structurize, Systematize, Sanitize, Standardize and Self-discipline ◆ Provide trainings to staff to facilitate the implement of the 5S practice </div> </div> <div> <div>5.4 Manage warehouses</div> <div> <ul style="list-style-type: none"> ◆ Manage operations of warehouses effectively </div> </div>