



資歷架構
Qualifications
Framework



Recognition of Prior Learning

Retail



Cluster Information

Recognition of Prior Learning Unit

Collaborating Organizations



HONG KONG
RETAIL MANAGEMENT
ASSOCIATION
香港零售管理協會



工聯會

Applicants are required to sit for an assessment according to job functions described in the cluster of Unit of Competency. The years of relevant industry and work experience, assessment method and fees are listed below:

QF Level 1 - 3

Cluster Name	QF Level	Years of Relevant Industry and Work Experience	Assessment Method	Verification Fee
Sales and Marketing	1	One year experience in sales and marketing	Verification of Documents	\$290
	2	Three years experience in retail industry, of which not less than two years in sales and marketing	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in sales and marketing	Verification of Documents	\$290
Customer Services	1	One year experience in customer services	Verification of Documents	\$290
	2	Three years experience in retail industry, of which not less than two years in customer services	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in customer services	Verification of Documents	\$290
Human Resource Management & Development	2	Three years experience in retail industry, of which not less than two years in human resource management & development	Verification of Documents	\$290
Human Resource Management & Development (Recruitment and Benefit)	3	Five years experience in retail industry, of which not less than three years in human resource management & development (recruitment and benefit)	Verification of Documents	\$290
Human Resource Management & Development (Personnel Management)	3	Five years experience in retail industry, of which not less than three years in human resource management & development (personnel management)	Verification of Documents	\$290
Human Resource Management & Development (Training & Development)	3	Five years experience in retail industry, of which not less than three years in human resource management & development (training & development)	Verification of Documents	\$290
Merchandising and Supply Chain Management (Purchasing)	1	One year experience in merchandising and supply chain management (purchasing)	Verification of Documents	\$290
	2	Three years experience in retail industry, of which not less than two years in merchandising and supply chain management (purchasing)	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in merchandising and supply chain management (purchasing)	Verification of Documents	\$290
Merchandising and Supply Chain Management (Logistics/warehouse)	1	One year experience in merchandising and supply chain management (logistics/warehouse)	Verification of Documents	\$290
	2	Three years experience in retail industry, of which not less than two years in merchandising and supply chain management (logistics/warehouse)	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in merchandising and supply chain management (logistics/warehouse)	Verification of Documents	\$290
Information Technology	2	Three years experience in retail industry, of which not less than two years in information technology	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in information technology	Verification of Documents	\$290

Cluster Name	QF Level	Years of Relevant Industry and Work Experience	Assessment Method	Verification Fee
Store Operation	1	One year experience in store operation	Verification of Documents	\$290
Store Operation (Handling Goods)	2	Three years experience in retail industry, of which not less than two years in store operation (handling goods)	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in store operation (handling goods)	Verification of Documents	\$290
Store Operation (Cleaning and Maintenance/Repair)	2	Three years experience in retail industry, of which not less than two years in store operation (cleaning and maintenance/repair)	Verification of Documents	\$290
Store Operation (Merchandise Display)	3	Five years experience in retail industry, of which not less than three years in store operation (merchandise display)	Verification of Documents	\$290
Store Operation (Risk and Security Management)	3	Five years experience in retail industry, of which not less than three years in store operation (risk and security management)	Verification of Documents	\$290
Store Operation (General)	1	One year experience in store operation (general)	Verification of Documents	\$290
	2	Three years experience in retail industry, of which not less than two years in store operation (general)	Verification of Documents	\$290
	3	Five years experience in retail industry, of which not less than three years in store operation (general)	Verification of Documents	\$290

Fees for Verification of Supporting Documents

For recognition of QF qualifications at Levels 1 to 3 through verification of documents, the following assessment fees shall apply:

QF Level	One Cluster	# Two Clusters	# Three Clusters	# Four Clusters or More
Level 1 to Level 3	\$290	\$490	\$690	\$890

Discount rates are offered on the condition that the applicant submits application for more than one cluster of the same industry at one time.

QF Level 4

For recognition of QF qualifications at Level 4, the following assessment fees shall apply:

Cluster Name	QF Level	Years of Relevant Industry and Work Experience	Assessment Method	Assessment Fee
Sales and Marketing	4	Six years experience in retail industry, of which not less than four years in sales and marketing	Interview	\$890
Customer Services	4	Six years experience in retail industry, of which not less than four years in customer services	Interview	\$890
Human Resource Management & Development	4	Six years experience in retail industry, of which not less than four years in human resource management & development	Interview	\$890
Merchandising and Supply Chain Management (Purchasing)	4	Six years experience in retail industry, of which not less than four years in merchandising and supply chain management (purchasing)	Interview	\$890
Merchandising and Supply Chain Management (Logistics/warehouse)	4	Six years experience in retail industry, of which not less than four years in merchandising and supply chain management (logistics/warehouse)	Interview	\$890
Information Technology	4	Six years experience in retail industry, of which not less than four years in information technology	Interview	\$890
Strategic Management	4	Six years experience in retail industry, of which not less than four years in strategic management	Interview and written test	\$1,200
Store Operation (Handling Goods)	4	Six years experience in retail industry, of which not less than four years in store operation (handling goods)	Interview	\$890
Store Operation (Cleaning and Maintenance/Repair)	4	Six years experience in retail industry, of which not less than four years in store operation (cleaning and maintenance/repair)	Interview	\$890
Store Operation (Risk and Security Management)	4	Six years experience in retail industry, of which not less than four years in store operation (risk and security management)	Interview	\$890
Store Operation (Personnel Management)	4	Six years experience in retail industry, of which not less than four years in store operation (personnel management)	Interview	\$890
Store Operation (Franchise)	4	Six years experience in retail industry, of which not less than four years in store operation (franchise)	Interview	\$890
Store Operation (General)	4	Six years experience in retail industry, of which not less than four years in store operation (general)	Interview	\$890